

Proceedings of the 42<sup>nd</sup> Meeting of Board of Management of Punjab Land Records Society held in Committee Room of Civil Secretariat, Punjab, Chandigarh under the Chairpersonship of Smt. Vini Mahajan, IAS, Additional Chief Secretary Revenue-cum-Financial Commissioner, Revenue-cum-Chairperson of Board of Management, PLRS at 11:00 A.M. on 22nd February, 2018.

The following officers were present :

1. Sh. N.S. Kalsi,  
Additional Chief Secretary, Home
2. Dr. S.K. Raju,  
Secretary Revenue
3. Smt. Surinder Kaur Waraich,  
Additional Secretary (Finance)  
Income Tax Advisor, Finance Department
4. Sh. Vinay Bublani,  
DLR-cum-MS, PLRS
5. Sh. Parminderpal Singh  
Director, Governance Reforms

The following officers attended the meeting through "Video Conferencing":

1. Sh. V.K. Meena  
Divisional Commissioner, Patiala Division
2. Sh. Sumer Singh Gurjar  
Divisional Commissioner, Ferozepur and Faridkot Division
3. Sh. Pradeep Kumar Agarwal,  
Deputy Commisisoner, Ludhiana.
4. Sh. Diparva Lakra,  
Deputy Commissioner, Bathinda.

#### **Agenda Item No. 42.1**

**Confirmation of Proceedings of 41<sup>st</sup> Meeting of Board of Management, PLRS.**

#### **Resolution 42.1**

The Proceedings of 41<sup>st</sup> Meeting of Board of Management, PLRS were sent to all the members vide this office letter No. **PLRS/BoM-41/1168-77 dated 12-05-2017**. Since no observations were received from any of the members, the Proceedings of the 41<sup>st</sup> Meeting of Board of Management were confirmed.

## **Agenda Item No. 42.2**

### **'Action Taken Report' on the 41<sup>st</sup> Meeting of Board of Management held on 04 May, 2017.**

#### **Resolution 42.2**

The 'Action Taken Report' on various Resolutions of 41<sup>st</sup> Meeting of Board of Management was noted. While discussing the Action Taken Report, the following points emerged:-

With reference to Agenda Item No. 37.5, the Deputy Commissioner, Ludhiana apprised the Board about the progress of the Scanning Project at Ludhiana and he requested to release the funds to complete the project at other SROs. It was decided that funds shall be allocated to Deputy Commissioner, Ludhiana to complete the Scanning Project at 3 SROs already selected as pilot.

With reference to Agenda Item No. 40.14, it was decided that the servers shall not be procured and data shall be shifted to cloud. Commissioner, Ferozepur Division and Commissioner, Patiala Division reported that the servers at Fard Kendra Ferozepur and Patiala are damaged and they need new servers for these Fard Kendras. Keeping in view the efforts being made for CLR application on Cloud, it was decided that the data of the above said Fard Kendras be uploaded on Cloud as pilot. It was also discussed that the comparative rates be taken from Microsoft, DGR and NIC and the order be placed to more economical Cloud Service Provider for 3 months for pilot sites.

The enhancement of Land Records Application was also discussed in detail and it was felt that there is urgent need to upgrade the software on Cloud Technology. Therefore, it was decided that teams of Department of Governance Reforms and PLRS will work together to achieve the target of upgradation of software and Technical Team, PLRS will report to Director Governance Reforms on 26<sup>th</sup> February, 2018.

With reference to Agenda Item No. 41.3, it was decided that Deputy Commissioners be authorized to form a panel of Urdu Translator at each District and services of these Urdu Translators from panel be taken as and when required. This will also resolve the requirement of Urdu Translator for District Ludhiana.

With reference to Agenda Item No. 41.9, it was decided that proposal of CDAC be approved and the work for revamping of website of Revenue Department be allocated to CDAC. A meeting of CDAC shall be organized with Sh. N. S. Kalsi, Additional Chief Secretary, Governance Reforms and the work processes shall be finalized.

With reference to Agenda Item No. 41.10 regarding BOOT Operator, the Board accorded the approval of extension of existing BOOT Operator. The work related to issuance of Fards through Sewa Kendras was also discussed and it was felt that Front end services of Fard Kendras can be provided through Sewa Kendras. For this, DGR was asked to provide the list of co-located Sewa Kendras from where the front end services can be provided.

Keeping in view the facts and software enhancement, it was decided that contract of existing BOOT Operator be extended till 31<sup>st</sup> July, 2018.

Additional Chief Secretary, Governance Reforms advised that the PLRS should provide the additional connectivity of BSNL to all its offices so that the work of digitization/NDGRS etc. can work smoothly. Therefore, it was also decided that PLRS can upgrade the secondary connectivity at all Tehsil and Sub-tehsil Offices.

### **Agenda Item No. 42.3**

**Rationalization of Accounts of the Societies registered under the Registration of Societies Act in different Administrative Departments and other such organizations.**

#### **Resolution 42.3**

Approved.

### **Agenda Item No. 42.4**

**Regarding providing of funds for construction of District Administrative Complex and residence of Deputy Commissioner at SBS Nagar**

#### **Resolution 42.4**

Approved. However, Deputy Commissioner be asked to submit the Utilization Certificate to Member Secretary, PLRS.

### **Agenda Item No. 42.5**

**Regarding allocation of funds of Rs. 26.88 Lac for construction of workstations and cabin for patwaris at Sub-tehsil Ghanaur (Distt. Patiala)**

#### **Resolution 42.5**

Approved. However, Deputy Commissioner be asked to submit the Utilization Certificate to Member Secretary, PLRS.

### **Agenda Item No. 42.6**

- (i) **Regarding allocation of funds of Rs. 2.00 Lac for purchase of computer and IT equipment for Commissioner Office at Patiala.**
- (ii) **Regarding allocation of funds of Rs. 2.50 lac for renovation of Court Room of Commissioner, Jalandhar Division, Jalandhar.**

#### **Resolution 42.6**

Approved. However, Divisional Commissioner, Jalandhar Division and Deputy Commissioner, Patiala be asked to submit the Utilization Certificate to Member Secretary, PLRS.

**Agenda Item No. 42.7**

**Regarding COCP No. 298 of 2016 in CWP-23840 of 2014 Daljit Singh V/s Karan Avtar Singh, IAS, Financial Commissioner (Revenue) Punjab Govt. (Annexure 42.7.1).**

**Resolution 42.7**

Approved.

**Agenda Item No. 42.8**

**Quarterly Progress Report (Finance) of PLRS for the period from 01/04/2017 to 30/06/2017 and from 01/07/2017 to 30/09/2017.**

**Resolution 42.8**

The Quarterly Progress Report of both the durations was noted.

**Agenda Item No. 42.9**

**Implementation of Online Registration of Documents or National Generic Software for Document Registration (NGDRS) Project.**

**Resolution 42.9**

The progress of NGDRS project was noted and it was decided that NIC will handle NGDRS once it is handed over to State and expenditure on Manpower/Hardware/Technical Support etc. will be borne by PLRS.

Further, it was decided that a Project Monitoring Team under the chairmanship of Advisor, PLRS comprising of Under Secretary Revenue (Stamp & Registration Branch), Representative of NIC and Representative of Governance Reforms be constituted.

**Agenda Item No. 42.10**

**13<sup>th</sup> Annual Audited Report of the Punjab Land Records Society for the year 2017-18.**

**Resolution 42.10**

Approved.

**Other points with permission of chair**

**Regarding proposal of requirement of Compactors by Deputy Commissioner, Ludhiana.** It was informed that PLRS is planning to procure the Compactors for Record Rooms through PWD(B&R) for 76 Tehsils in first phase. Therefore, it was decided that Tehsil offices of District Ludhiana may also be included in this phase of project. It is observed that preserving of old records in Record Rooms at District/Tehsil/Sub-Tehsil level is a challenging task. For this, it was further decided that PLRS to contact The National Achieves of India to get advice.

Deputy Commissioner, Bathinda requested that Data Entry Operators may be provided to District Bathinda to complete the digitization of Land Records. Therefore, it was decided that BOOT Operator may be asked to provide 4 Data Entry Operators to District Bathinda immediately.

Divisional Commissioner, Ferozepur Division requested to provide a Sweeper at his office. It was decided that the Divisional Commissioner be authorized to hire Sweeper on DC Rate from the funds of PLRS.

Deputy Commissioner was directed to complete the pending data entry work of Land Records by 31<sup>st</sup> July, 2018 and the Data Entry Operators shall be provided through BOOT Operator.

Secretary Revenue brought to the notice of Board that PLRS is initiating project of Digitization of Cadastral Maps through Punjab Remote Sensing Centre, Ludhiana. It was decided that the list of villages under 1<sup>st</sup> Phase of Digitization of Cadastral Maps may be sent to Deputy Commissioners for their information.

**The meeting ended with a vote of thanks to the Chair.**

## Agenda Item No. 42.2

- (a) With reference to Agenda Item No. 37.5, the Deputy Commissioner, Ludhiana apprised the Board about the progress of the Scanning Project at Ludhiana and he requested to release the funds to complete the project at other SROs. It was decided that funds shall be allocated to Deputy Commissioner, Ludhiana to complete the Scanning Project at 3 SROs already selected as pilot.
- (b) With reference to Agenda Item No. 40.14, it was decided that the servers shall not be procured and data shall be shifted to Cloud. Commissioner Ferozepur Division and Commissioner Patiala Division reported that the Servers at Fard Kendra Ferozepur and Patiala are damaged and they need new servers for these Fard Kendras. Keeping in view the efforts being made for CLR application on Cloud, it was decided that the data of the above said Fard Kendras be uploaded on Cloud as Pilot. It was also discussed that the comparative rates be taken from Microsoft, DGR and NIC and the order be placed to more economical Cloud Service Provider for 3 months for pilot sites.
- (c) With reference to the enhancement of Land Records Application was also discussed in detail and it was felt that there is urgent need to upgrade the software on Cloud Technology. Therefore, it was decided that teams of Department of Governance Reforms and PLRS will work together to achieve the target of upgradation of Software and Technical Team, PLRS will report to Director Governance Reforms on 26<sup>th</sup> February, 2018.
- (d) With reference to Agenda Item No. 41.3, it was decided that Deputy Commissioners be authorized to form a panel of Urdu Translators at each district and services of these Urdu translators from panel be taken as and when required. This will also resolve the requirement of Urdu Translator for District Ludhiana.
- (e) With reference to Agenda Item No. 41.9, it was decided that proposal of CDAC be approved and the work for revamping of website of Revenue Department be allocated to CDAC. A meeting of CDAC shall be organized with Sh. N.S.Kalsi, Additional Chief Secretary, Governance Reforms and the work processes shall be finalized.
- (f) With reference to Agenda Item No. 41.10 regarding BOOT Operator, the Board accorded the approval of extension of existing BOOT Operator. The work related to issuance of Fards through Sewa Kendras was also discussed and it was felt that front end services of Fard Kendras can be provided through Sewa Kendras. For this, DGR was asked to provide the list of co-located Sewa Kendras from where the front end services can be provided.

Keeping in view the facts and software enhancement, it was decided that contract of existing BOOT Operator be extended till 31<sup>st</sup> July, 2018.

- (g) PLRS should provide the additional connectivity of BSNL to all its offices so that the work of digitization / NDGRS etc can work smoothly. Therefore, it was also decided that PLRS can upgrade the secondary connectivity at all Tehsil and Sub Tehsil Offices.

Points with the permission of Chair.

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|--|----------------------|
| a) Regarding proposal of requirement of Computers by D.C., Ludhiana. | -SA                  |
| b) D.C, Bathinda requested Data Entry Operators                      | -SA                  |
| c) D.C. Bathinda – 31 <sup>st</sup> of July, 2018                    | -SA                  |
| d) List of Villages of project of Digitization of Cadastral Maps     | -GIS<br>Professional |